

# INVITATION FOR THE PRE-QUALIFICATION FOR THE PROVISION OF GOODS, SERVICES AND WORKS FOR THE PERIOD OF 2024-2026

## Prequalification Reference Number: [UBA/PREQ/2024-2026]

**United Bank for Africa** invites applications for pre-qualification from eligible entities (including existing suppliers) under the listed categories:

Category Reference	Category Description
<b>Category 1</b>	<b>Services</b>
UBA/SRVS/2024/01	Provision of Commercial Printing Services
UBA/SRVS/2024/02	Provision of Video Production and Photography Services
UBA/SRVS/2024/03	Provision of Internal and External signage Services
UBA/SRVS/2024/04	Provision of Events Management Services
UBA/SRVS/2024/05	Provision of Below the Line (BTL) Marketing –Services
UBA/SRVS/2024/06	Provisional of Sign Writing and Branding Services
UBA/SRVS/2024/07	Provisional Market Research services
UBA/SRVS/2024/08	Provision of Live stream and Webinar service
UBA/SRVS/2024/09	Provision of Digital Media-Buy Service
UBA/SRVS/2024/10	Provision of Search Engine Optimization (SEO) and Digital Writing services
UBA/SRVS/2024/11	Provision of Mystery Shopping services
UBA/SRVS/2024/12	Provision of Catering Services
UBA/SRVS/2024/13	Provision of HR Consultancy and Recruitment services
UBA/SRVS/2024/14	Provision of Fitness and Wellness services
UBA/SRVS/2024/15	Provision of Cloud Computing Services
UBA/SRVS/2024/16	Supply of IT Equipment -Desktop computer and laptops -Servers -Network Equipment (phones, switches, routers and network accessories) -Printers -Photocopiers
UBA/SRVS/2024/17	Provision of document archiving services
UBA/SRVS/2024/18	Provision of document Management services
UBA/SRVS/2024/19	Provision of Bulk SMS Services
UBA/SRVS/2024/20	Provision of IT Maintenance Services
UBA/SRVS/2024/21	Provision of plumbing services
UBA/SRVS/2024/22	Provision of insurance brokerage services
UBA/SRVS/2024/23	Provision of consultancy services on Premises project Management services
UBA/SRVS/2024/24	Provision of landscaping services

UBA/SRVS/2024/25	Provision of Courier Services
UBA/SRVS/2024/26	Repair and maintenance services for Hydraulic Doors, Mantrap Doors, Emergency Doors & Speed Gates)
UBA/SRVS/2024/27	Provision of valuation services (specialized machinery, vehicles, M&E, property & Building)
UBA/SRVS/2024/28	Provision of Alternative power and energy monitoring services
UBA/SRVS/2024/29	Provision of Towing Services
UBA/SRVS/2024/30	Provision of Accommodation and Hospitality Services
UBA/SRVS/2024/31	Provision of Travel Agency Services
UBA/SRVS/2024/32	Provision of carpentry works, and joinery works
UBA/SRVS/2024/33	Provision of interior design services
UBA/SRVS/2024/34	Provision of Motor vehicles & Generator Tracking and Fuel Monitoring Services
UBA/SRVS/2024/35	Provision of clearing and forwarding services
UBA/SRVS/2024/36	Provision of quantity surveying services
UBA/SRVS/2024/37	Provision of data network cabling services
UBA/SRVS/2024/38	Provision of cleaning and pest control services
UBA/SRVS/2024/39	Provision of car washing services
UBA/SRVS/2024/40	Provision of car/ taxi hire and rental services
UBA/SRVS/2024/41	Provision of motor vehicle repair and maintenance services
UBA/SRVS/2024/42	Provision of records destruction services
UBA/SRVS/2024/43	Provision of debt collection services
UBA/SRVS/2024/44	Provision of court bailiffs and auctioneer services
UBA/SRVS/2024/45	Provision of audit services (specifically accounting firms)
UBA/SRVS/2024/46	Provision of collateral management services
UBA/SRVS/2024/47	Provision of asset management services
UBA/SRVS/2024/48	Provision of enterprise development training
UBA/SRVS/2024/49	Provision of sanitation and hygiene services
<b>Category 2</b>	<b>Supplies</b>
UBA/SUPL/2024/50	Supply of fresh and potted flowers
UBA/SUPL/2024/51	Supply, maintenance and repair of Electrical Equipment (UPS units, inverters and stabilizers)
UBA/SUPL/2024/52	Supply of Motor Vehicle Accessories
UBA/SUPL/2024/53	Supply and maintenance of cooling systems and accessories
UBA/SUPL/2024/54	Supply of office furniture
UBA/SUPL/2024/55	Supply and maintenance of fire systems
UBA/SUPL/2024/56	Supply and maintenance of currency equipment (Note counters,

	UV lamps, strapping machines, coin counters, coin wrapping machines)
UBA/SUPL/2024/57	Supply and maintenance of strong room doors and safes
UBA/SUPL/2024/58	Supply and maintenance of Generators
UBA/SUPL/2024/59	Supply of New Motor vehicles
UBA/SUPL/2024/60	Supply of Health and Safety equipment (e.g. Helmet, First Aid boxes, gloves)
UBA/SUPL/2024/61	Supply of general office stationery
UBA/SUPL/2024/62	Supply of motor vehicle tyres and batteries
UBA/SUPL/2024/63	Supply of drinking water
UBA/SUPL/2024/64	Supply of white goods (refrigerators, cookers, microwave oven)
UBA/SUPL/2024/65	Supply, installation and maintenance of physical management system (e.g. cctv, access control systems)
UBA/SUPL/2024/66	Supply of Branded Promotional Items
UBA/SUPL/2024/67	Supply of Branded Corporate Clothing
UBA/SUPL/2024/68	Supply of Corporate Gifts
UBA/SUPL/2024/69	Supply and maintenance of office furniture and fittings
<b>Category 3</b>	<b>Works</b>
UBA/WKS/2024/70	Provision of Major and Minor civil, mechanical and electrical Works

- Applicants are required to deposit a non-refundable fee of UGX 100,000 (Ugandan shillings one hundred thousand only) to the account details below at any UBA Branch.  
**ACCOUNT NAME: SUSPENSE ACCOUNT, ACCOUNT NUMBER: 51012527003**
- The Pre-qualification documents shall be obtained from the under listed address between the 05<sup>th</sup> January to 06<sup>th</sup> February 2024 (working days only) between 9:00am and 4:00pm upon presentation of a copy of the deposit slip for the aforementioned non- refundable fee.
- Responses to this prequalification notice shall be delivered in sealed envelopes (one copy) clearly marked with details as per the example below;  
"Applications for prequalification for e.g. Supply of Branded Promotional Items (UBA/SUPL/2024/65)
- All inquiries and submissions be should addressed to the attention of:  
**Head Corporate Services**  
**United Bank for Africa (Uganda)Ltd**  
**Plot 2 Jinja Road**  
**P.O BOX 7396, Kampala**
- Responses submitted after the official deadline shall not be accepted.